

Information Literacy

Recognising when information is needed and being able to efficiently locate, accurately evaluate, effectively use, and clearly communicate information in various formats from a variety of sources.
 Managing the flow of information from a variety of sources and applying fundamental understanding of legal / ethical issues surrounding the access and use of information.

Knowledge	Skills	Attitude	Behaviour
<p>Use and Manage Information with knowledge of the ethical / legal issues surrounding the access, retention and use of information. (e.g. GDPR)</p> <p>Know how to access information online and in other media.</p> <p>Aware of different sources, knows how to manage information from internet</p> <p>Understand the mechanisms of information spreading.</p> <p>Locate, illustrate, organise and describe information</p> <p>Know of tools and techniques in browsing, searching and filtering data, information and digital content</p> <p>Challenge peers / young people to think critically about digital content and services</p> <p>Understand digital literacy levels of young people (and adjust digital youth work activities to it)</p>	<p>Access information efficiently (time) and effectively (sources) –</p> <p>Evaluate information critically and competently, to ascertain credibility or reliability of defined sources of data, information and digital content.</p> <p>Use information accurately and creatively for the issue or problem at hand –</p> <p>Manage the flow of information from a wide variety of sources</p> <p>Search, analyse, verify sources and manage quality information.</p> <p>Differentiate between information and entertainment.</p> <p>Manage data (personal or work related) securely. Browsing, searching, filtering data, information and digital content. Evaluating data, information and digital content</p> <p>Challenge young people to think critically about digital content and services</p> <p>Observe academic / international reports that are relevant, to enable up to date practice</p>	<p>Critique and observe superficial flow of information.</p> <p>Sensitive to ethical aspects of using information</p> <p>Practice an open mind to improve own skills and knowledge, constantly adapt to new information, in order to improve services and to support organizational development</p> <p>Take caution when using social media, other flows of information, to ensure that integrity of work youth work is maintained</p> <p>Observe the safety measures required with use of data, communications forums and young people activity regarding personal data</p>	<p>Uses information for problem solving, tasks fulfilment and source verification</p> <p>Explore and Respond – always attempt to stay current with updates and changes to data use and management (in a continually changing digi environment)</p> <p>Integrate knowledge to contribute to professional practice and professional development of others</p> <p>Pay attention to organisation policies / legislation or directives regarding information management</p> <p>Adopt other competency strengths to complement competence in Information Literacy</p>